



Applied Learning Scholarship (2016/17 School Year)

Co-organisers: Law's Charitable Foundation & Education Bureau

Nomination Notes & Forms

Notes on Nomination:

1. This English form is translated based on the Chinese version of the document. For details of the Applied Learning (ApL) Scholarship (2016/17 School Year), including the nomination criteria and instructions, please refer to the Chinese version of the document. **The Chinese version shall prevail should there be any inconsistency.**
2. **Schools should use 'Form H' for their nominations. Course Providers (CPs) should use 'Form G' for their nominations.** 'Form H' and 'Form G' differ only in Part I. Part II and Part III of the two forms are the same.
3. **Part I of 'Form H' and 'Form G' should be completed by the nominating School and CP respectively.** Each nominating school has to submit Part I once only for its nominations. Each CP has to submit Part I once only for its nominations under each ApL course.
4. **Part II of the form should be completed by the Nominator (either from School or CP).**
5. **Part III should be completed by the Student Nominee.** Apart from the ApL Scholarship, all nominees will automatically enter for the "Special Awards". The purpose of the "Special Awards" is to promote sharing of personal experiences and stories among students. The "Special Awards" will be presented to those who are able to encourage and inspire other fellow students by their sharing, in addition to their outstanding performances in ApL.
6. Electronic copies of the forms can be downloaded at the website of the Law's Charitable Foundation: www.lawscharitable.org.hk
7. Please feel free to add extra pages if there is not enough space.
8. Schools and CPs should submit the completed form in duplicate to the Law's Charitable Foundation (LCF). The original of the form should be submitted in person or by mail (postmark date on the envelope will be regarded as the application date), while one more copy in PDF or TIF format should be submitted by email or fax.
Deadlines for submission of nominations:
 - For CPs: 31 August 2017 (Thursday)
 - For Schools: 14 September 2017 (Thursday)
9. For any enquiries, please contact LCF at:
 - Tel: 3605 2081
 - Fax: 3020 6179
 - Email: APL@lawscharitable.org.hk
 - Address: Office No. 2303, Saxon Tower, No. 7 Cheung Shun Street, Lai Chi Kok, Kowloon, Hong Kong
 - Website: www.lawscharitable.org.hk
 - Facebook: www.facebook.com/lawscharitable



Office Use	Date Received
Original	
e-Copy	

Applied Learning Scholarship (2016/17 School Year) – Nomination Form G

☆Part I – Course Provider (CP) Information (To be completed by CP)

<u>CP</u>	Name (Chinese):		
	Name (English):		
	Address:		
	E-mail Address:		
<u>Contact Person</u>	Name (Chinese):		Name (English):
	Title:	Tel. no.:	Fax. no.:
	Email Address (frequently used):		


(Remark: All important notices and announcements will be sent to both school and school/ CP contact person via emails, please kindly check the above provided email-boxes regularly, and ensure that "LCF" (APL@lawscharitable.org.hk) is on your "approved sender" list and is in your "address book", so that you can receive the information on time and clearly pass the information on to other related parties. All personal data collected shall only be used for the communications between you and LCF, regarding any update about LCF and the schemes launched by LCF.)

Total number of students and list of Nominees:

(Please submit separate list for each ApL course; please add extra pages if needed)

According to the total number of Secondary 5 students enrolled in <u>each ApL course</u> in the 2016/17 school year, up to 1 student can be nominated out of 25 students or less, up to 2 students can be nominated out of 26 to 50 students, and so on. Please provide the following information:		
ApL Course:	Subject Code:	
Name of Tutor:		
Total number of Secondary 5 students enrolled in this ApL course in the 2016/17 school year:		
Total number of students in this ApL course being nominated by our institution for the ApL Scholarship (2016/17 school year):		
(1)	Name of Student Nominee#:	Grade/Form (in 2016/17 school year):
	School:	
(2)	Name of Student Nominee#:	Grade/Form (in 2016/17 school year):
	School:	
(3)	Name of Student Nominee#:	Grade/Form (in 2016/17 school year):
	School:	

(#Please provide the full name of the student and ensure that the name is in accordance with the information provided in Part II and Part III.)

Signature of ApL Coordinator of CP:	CP Chop: 
Name of ApL Coordinator of CP:	
Date:	

☆☆Part II - About the Nomination

Office Use	Sch ref no	Student ref no
Application		
Vetting		
Result		

(To be completed by the Nominator, who could be a School Principal/ Teacher/ Social Worker or ApL Corrdinator / Course Tutor of Course Provider)

<u>Student Nominee</u>	Name of Student:		
	ApL Course:		
	Grade Attained in this Course:		
<u>Nominator</u>	Name of School/ Course Provider:		
	Name (Chinese):		Name (English):
	Title:	Tel. no.:	Fax. no.:
	Email Address (frequently used):		

(All personal data collected shall only be used for the communications between you and LCF, regarding any update about LCF and the schemes launched by LCF.)

How did you get to know the Student Nominee? How long have you known him/her?

What do you know about the Student Nominee (e.g. learning ability, inter-personal relationship, attitude and values towards life)?

What have you considered when you decided to nominate the student?

Please tick (✓) the appropriate box(es) and/or provide supplementary information.

<input type="checkbox"/>	Outstanding achievements in the ApL course	Supplementary Information:
<input type="checkbox"/>	Talented and performed excellently in the course	
<input type="checkbox"/>	Diligent(e.g. attentive, punctual for classes & homework)	
<input type="checkbox"/>	Good learning attitude & participated actively in the course	
<input type="checkbox"/>	Significant progress in overall learning and personal growth	
<input type="checkbox"/>	Good conduct (e.g. polite, responsible, willing to help)	
<input type="checkbox"/>	A good team player, with positive influences on others	
<input type="checkbox"/>	Others (please specify, e.g. student's family circumstances)	

What expectation(s) do you have on the Student Nominee?

Please tick (✓) the appropriate box(es) and/or provide supplementary information.:

<input type="checkbox"/>	To continue studies in a relevant field of the ApL course	Supplementary Information / Words of Encouragement for Nominee :
<input type="checkbox"/>	To develop a career in a relevant field of the course	
<input type="checkbox"/>	To develop interest and skills in relevant fields	
<input type="checkbox"/>	To achieve good results in the HKDSE	
<input type="checkbox"/>	To fulfill his/her own dreams & goals	
<input type="checkbox"/>	To make good use of knowledge to contribute to society	

Declaration: I hereby declare the information provided above is based on my best understanding on the student(s) I nominated here.

Signature of Nominator:

Date:

☆☆☆Part III – Self Description & Learning Experience (To be completed by the Student Nominee)

- Please express in words whenever possible (please add extra pages if needed).
- Students with special education needs (SEN) can be assisted by teachers or social workers (words or other means of expressions would be accepted for students with SEN).
- Please fill in ALL the blanks below. Please elaborate on your answers so that assessors could have a clear understanding of you and your experience. All nominees will automatically enter for the “Special Awards”. The “Special Awards” will be presented to those who are able to encourage and inspire other fellow students by their sharing, in addition to their outstanding performances in ApL.

<u>Student Nominee</u>	Name (Chinese):		Name (English):		
	School:				
	Grade/Form (in 2016/17 school year):		Sex:	Tel. no.:	
	Email Address (frequently used):				
	ApL course(s) enrolled in: (1) (2)(if applicable)				

(All personal data collected shall only be used for the communications between you and LCF, regarding any update about LCF and the schemes launched by LCF.)

(1) Please introduce yourself:
(2) Why do you think you could be nominated for the ApL Scholarship?
(3) How would you use the ApL Scholarship if you were awarded?
(4) What are your personal plans in the next 5 years?

Continue on next page

(5) In order to encourage and inspire other fellow students, please share your personal encounters and experiences along your way in pursuing your learning and studies. In particular, how has ApL changed and impacted you?

(Please elaborate on your personal experience and add extra pages if needed.)

You might get a chance to fulfill your potential and show your talents on stage if you have been awarded ApL Scholarship! Your talents are :

- Photography Video Production Painting Digital Art & Design Handicraft
- Master of Ceremony Performance(Please specify) : _____
- Personal Sharing on stage Other : _____

Remark: The above recruitment is purely voluntary, and will not affect the result of assessment.

Declaration :

- I pledge to pursue excellence in my learning and endeavor to the best in the ApL course(s).
- I understand and agree that all the information provided and shared above is voluntary. If I fail to provide sufficient information as requested, LCF may not be able to process my nomination.
- I understand and agree that all personal sharing above might be used by LCF in the pamphlets, publications or other promotional materials of the ApL Scholarship, if I am awarded.
- I hereby declare that the above information is all true and honest. I understand that the application will be rejected if any information provided in the nomination form is untrue or incorrect. LCF reserves all rights to take any actions.

Signature of Student Nominee:

Date:

About "ApL Scholarship" / Enquiry :

Contact Person : Ms. Sincere CHEUNG

Contact no. : 3605 2081

E-mail : APL@lawscharitable.org.hk



LCF Website



LCF Facebook

Personal Information Collection Statement

1. The personal data collected in the nomination form will be used by the Law's Charitable Foundation (LCF) and the Education Bureau for the purpose of application assessment, contact and communication in relation to "Applied Learning Scholarship" and its related activities.
2. The provision of the personal data in this form is voluntary. Failure to provide these data may affect the processing and outcome of your application.
3. The personal data collected in this form may be disclosed to schools / sections of LCF / government departments / other organisations or agencies authorised to process the information for purposes mentioned above.
4. Under the Personal Data (Privacy) Ordinance, you have a right to request access to, and to request correction of, your personal data in relation to your application.
5. For enquiries concerning the personal data collected in this form, please contact the Law's Charitable Foundation at 3605 2081 during office hours.